



Gates Chili Central School District

www.gateschili.org

Gates Chili School District Use Regulations

- The Principal, building custodian, or the approved designee shall be in charge of the building whenever it is open for one or more person.
- No scenery, decorations, combustible materials, animals, or other things of an unusual nature may be brought into a school building without approval and, if necessary, the presence of an approved District inspector to insure proper use.
- Arrangements must be made with the building principal or head custodian for storage of any special equipment brought in by any organization.
- All New York State Safety and Fire Regulations must be observed. In addition, no equipment is to be brought into the building or onto school grounds and connected to the electrical service without permission from the District Facilities Office.
- Smoking and the use of open flames, such as candles is not permitted in accordance with State and Federal laws by those in attendance in school buildings or on district property.
- No alcoholic beverages or illegal drugs may be brought, sold, served or consumed in a school building or on school property.
- There is no food to be brought into the gyms or bleachers.
- Only facilities specifically requested on the request form are to be used by the permitted. If you are an outdoor rental, you will not have access to the inner building for bathroom use or additional space for a weather cancellation.
- All vehicles are to be parked in the parking lot, or, if necessary in designated spaces in the bus circle. Vehicles cannot be parked in designated fire lanes, sidewalks, fields or other NO PARKING areas.
- If you are renting the pool, you must use Gates Chili Lifeguards for your event and they will need to follow the Monroe County Health Department regulations. Depending on the event, you may be subject to an additional charge of a pool supervisor employed by the district.
- The Point of Contact or Supervisor(s) of the event **MUST** be present at **all times** of the event or additional fees will be applied for supervision.
- Supplies and/or equipment in a room or area reserved may be used ONLY if prior arrangements have been made and/or indicated on the application. **No custodian is authorized to loan supplies or equipment.** School personnel will be on-site during the hours of the event.
- The facility is to be left in a clean condition which includes cleaning up and repositioning furniture.
- Responsibility for any damages resulting from the use of the schools facility is assumed by the person whose signature appears on the form. Responsibilities and payment for any damage resulting from the use of facility is assumed by the organization within 45 days.
- In the event of a major snowfall and/or an emergency closing, all events are usually cancelled, but check with the district contact to determine if the facility would still be available and staffed with district personnel. If the event is scheduled for the weekend and snow fall occurs which will need to be cleared for that event, additional fees may apply.

- The use of unapproved adhesive products and/or tape on the gymnasium wood floors is not permitted. Adhesive products will damage the wood floor by removing the wood finish.
- Content of programs- the district does not accept responsibility of any performance or activity, conducted by an outside group which takes place on its premises. However, it reserves the right to review the material beforehand and disapprove the use of facilities if material is deemed inappropriate.
- Any questions regarding the use of facilities may be directed to the Field House Supervisor at 340-5500 ext. 20219.

Gates Chili School District Emergencies

- ❖ Each person in charge of any event or performance which takes place in a school and which is attended by persons who do not regularly attend classes within the school, is required to notify persons in attendance at the beginning of the program, event or performance, of the proper procedures to evacuate the building in an orderly and timely manner in the event of a fire emergency.
- ❖ We recommend that you bring a cell phone to your activity to use in the event of an emergency and have emergency contacts for each of your participants.
- ❖ Fire exit routes are noted in each room. Please review these routes with your group at the beginning of the activity. Fire extinguishers are available in all buildings.
- ❖ Designate a location outside of the building or area to meet in the event of an emergency and a plan for accountability for all of your participants.
- ❖ Automated External Defibrillators (AED's) are located around the building. Please become familiar to where they are closest to you. Only trained AED responder may operate and AED. Public health law requires the District to report all AED usage to the Monroe County Health Department. In the event of an emergency and the AED was operated, please call the contact person indicated on the AED unit and complete the proper paperwork immediately after use.
- ❖ Please do not block fire alarm pull stations, isles or emergency exits at any time.
- ❖ Smoke/Fog machines are not permitted as they set off fire alarms.

Gates Chili School District Event Supervision

Event Supervisors: Staffing may be required, and labor fees may be increased based on the location and the size of the event. This will be determined by the Gates Chili School District.

Event Supervisor rates: (per person/ per day)

1-4.5 hours= \$64	5-6.5 hours= \$128
7-8.5 hours= \$192	9-10.5 hours= \$256
11-12.5 hours= \$320	13-14.5 hours= \$384
15-16.5 hours= \$448	17-18.5 hours= \$512

Gates Chili Central School District Fees

	<u>Commercial Rate/ For Profit</u>	<u>Non Profit 501(c)(3)</u>
High School		
Auditorium	\$120/hr	\$60/hr
Cafeteria	\$60/hr	\$30/hr
Class Room	\$40/hr	\$20/hr
Computer Lab	\$150/hr	\$75/hr
Field House	\$1,650/Day	\$825/Day
Library	\$80/hr	\$40/hr
Pool	\$800/Day	\$400/Day
Middle School		
Cafeteria	\$60/hr	\$30/hr
Class Room	\$40/hr	\$20/hr
Gymnasium	\$100/hr	\$50/hr
Library	\$80/hr	\$40/hr
Pool	\$250/Day	\$125/Day
Elementary Buildings		
Cafeteria	\$60/hr	\$30/hr
Class Room	\$40/hr	\$20/hr
Gymnasium	\$50/hr	\$25/hr
Athletic Fields/ Tennis Courts	\$50/hr	\$25/hr
Stadium Field	\$400/hr	\$200/hr
Labor Fees:		
		<u>Fee (per hour)</u>
AV tech		\$26
Custodial		\$30
Event Supervisors		See Note above
Kitchen Staff		\$27
Lifeguard (must have 3 on per hour)		\$33
Lifeguard Supervisor		\$12
Security		\$35