

## Application for Transportation to Private/Parochial or Charter Schools

Complete the application for transportation below and return to the Gates Chili Transportation Department via email at [businformation@gateschili.org](mailto:businformation@gateschili.org) or by mail at 4 Spartan Way, Rochester, NY 14624.

### SECTION 1: TERMS AND CONDITIONS

- Per New York State Education Department regulations, applications for transportation must be submitted to the Board of Education by Gates Chili residents **no later than April 1** of the year for which transportation is needed in September. Applications from residents who are new to the district must be submitted no later than Aug. 1.
- Transportation to and from locations other than the student's legal residence (i.e., babysitter or daycare center) must be located within the school boundaries of the school attended by the student. Per Board of Education policy, written requests for such service must be submitted annually with the Gates Chili Transportation Department by July 1 preceding each school year. Pick-up and drop-off locations are required to be the same all five days of the week.
- Transportation will not be provided to private/parochial and charter schools when GCCSD is not in session. Early dismissals for private/parochial and charter schools will be limited to the same number of early dismissals as noted on the Gates Chili district calendar.

### SECTION 2: PARENT/GUARDIAN INFORMATION

Full name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Home address: \_\_\_\_\_ Email address: \_\_\_\_\_

### SECTION 3: STUDENT INFORMATION

Student name	Date of birth	Grade entering	School

### SECTION 4: LOCATION REQUEST INFORMATION

I am requesting transportation for:  Morning pick-up only  Afternoon drop-off only  Both morning and afternoon

*Please note: if only one-way transportation is requested, in the event of an emergency, transportation may be provided. Please call (585) 247-4774 as soon as possible.*

#### Morning pick-up information

AM name: \_\_\_\_\_

AM address: \_\_\_\_\_

AM phone: \_\_\_\_\_

#### Afternoon drop-off information

PM name: \_\_\_\_\_

PM address: \_\_\_\_\_

PM phone: \_\_\_\_\_

**By signing below, I understand to the terms and conditions outlined above and understand that any requests received after April 1 for transportation beginning in September of the same year will be denied.**

Parent/guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_